

Data Subject Access Request Form – Authority to Act

Please complete this form if you are appointing someone to act on your behalf in relation to your subject access request. If you do not complete an Authority to Act, we will not be able to deal with anyone else but you in relation to your request. You understand that we cannot release any data without checking that it is released to the right person. Therefore, we ask you to provide us with either original or certified copies of a government issued identify such as driver’s license or passport.

As the data subject, by signing this document you are effectively providing consent as follows:

I hereby appoint the person whose name and contact details appear below to act on my behalf in relation to this data subject access request and I authorise that this person be provided with my personal data (which may include sensitive personal data

Full name of person with authority to act	
Company name (if applicable)	
Address	
Relationship to me	
Telephone number	
Email address	

Signature of data subject

Print name in CAPITALS

Dated